

Core Functions of Screening, Intake & Orientation

Webinar presented by
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CCAPP
California Consortium of
Addiction Programs and
Professionals

Webinar speaker

Dr. John Herdman has over 47+ years experience in behavioral health and addiction treatment.



Dr. John Herdman, PhD, LADC

- Licensed Psychologist
- Licensed Alcohol and Drug Counsellor
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Disclosure of Relevant Financial Relationships

Content of Activity: Core Functions
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Author: Global Criteria: The 12 Core Functions of the Substance Abuse Counselor
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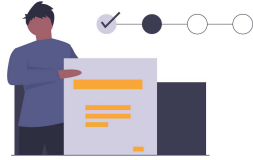
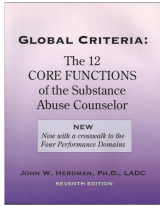
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Global Criteria

The 12 Core Functions of the Substance Abuse Counselor – 7th Edition



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12 Core Functions

Process Flow	Accompanying Activities
<ul style="list-style-type: none">• Screening• Intake• Orientation• Assessment• Treatment Plan• Counseling	<ul style="list-style-type: none">• Case Management• Reports & Record Keeping• Client Education• Crisis Intervention• Referral• Consultation

Core Function of SCREENING

Definition

The process by which the client is determined appropriate and eligible for admission to a particular program.

SCREENING

Global Criterion 1

Evaluate psychological, social, and physiological signs and symptoms of alcohol and other drug use and abuse.

SCREENING

Global Criterion 2

Determine the client's eligibility for admission or referral.

SCREENING

Global Criterion 3

Determine the client's appropriateness for admission or referral.

SCREENING

Global Criterion 4

Identify any coexisting conditions (medical, psychiatric, physical, etc.) that indicate need for additional professional assessment and/or services.

SCREENING

Global Criterion 5

Adhere to applicable laws, regulations and agency policies governing alcohol and other drug abuse services.

SCREENING
rule-out
solicit information
signs & symptoms
eligible - demographics
appropriate - level of care
awareness of referral sources
coexisting conditions
methods /checklists
policies & procedures
laws

Core Function of INTAKE

Definition

The administrative and initial procedures for admission to a program.

INTAKE

Global Criterion 6

Complete required documents for admission to the program.

INTAKE

Global Criterion 7

Complete required documents for program eligibility and appropriateness.

INTAKE

Global Criterion 8

Obtain appropriately signed consents when soliciting from or providing information to outside sources to protect client confidentiality and rights.

INTAKE

rule-in
written
administrative /
required documents
eligibility &
appropriateness
documentation
authorizations

Core Function of ORIENTATION

Definition

Describing to the client the general nature and goals of the program; the rules governing client conduct and infractions that can lead to disciplinary action or discharge from the program; the hours during which services are available; the treatment costs that are to be borne by the client, if any; and client's rights.

ORIENTATION

Global Criteria

- 9. Provide an overview to the client by describing program goals and objectives for client care.
- 10. Provide an overview to the client by describing program rules, and client obligations and rights.
- 11. Provide an overview to the client of program operations.

ORIENTATION

Global Criterion 9

Provide an overview to the client by describing program goals and objectives for client care.

ORIENTATION

Global Criterion 10

Provide an overview to the client by describing program rules, and client obligations and rights.

ORIENTATION

Global Criterion 11

Provide an overview to the client of program operations.

ORIENTATION

PROGRAM overview

- goals
- objectives
- rules
- responsibilities
- rights
- program operations

Core Functions of Screening, Intake &
Orientation

Thank you

John W. Herdman, Ph. D. LADC

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